

SPECIAL REQUEST: Please bill for food and space separately, because we are using one funding stream to pay for food (AOI grant), and a different one to pay for space and tech (OHIO YAB funding).

1.) FOOD: (from AOI Grant)

9:00 am	Morning Beverages and Snacks	<p>Soda, Coffee and Morning Snacks</p> <p><i>DELUXE BREAK - \$24 (200 attendees)</i></p> <p><i>Morning</i></p> <p><i>Sliced Fresh Seasonal Fruit, Freshly Baked Assorted Danish, Scones, Muffins, Freshly Brewed Regular and Decaffeinated Coffee, Hot Tea and Assorted Bottled Juices</i></p> <p><i>Mid Morning Break</i></p> <p><i>Iced Cappuccinos, Red Bull, Assorted Coca-Cola Sodas and Coffee Refresh</i></p> <p><i>Afternoon Break</i></p> <p><i>Assorted Freshly Baked Cookies, Assorted Chocolate Brownies, Assorted Ice Cream Bars, Fresh Whole Milk, Fresh Skim Milk, Freshly Brewed Regular and Decaffeinated Coffee & Hot Tea</i></p>
Noon	Lunch	<p>Lunch</p> <p><i>*Some of participants will be vegan/vegetarian</i></p> <p><i>PIZZA & WING BUFFET - \$27 (200 attendees)</i></p> <p><i>Mixed Fresh Field Greens Salad, Fresh Bread Sticks with Brushed Herbs and Garlic, Marinara Dipping Sauce, Jumbo Chicken Wings tossed with Garlic Hot Sauce served with Bleu Cheese Dressing, Assorted Pizza's including Cheese, Vegetable and Meat Lovers, Freshly Baked Assorted Cookies and Brownies</i></p>
3:00 pm	Afternoon Beverages and Snacks	<p>Soda, Coffee and Afternoon Snacks</p> <p><i>*See above</i></p>

2.) TECH: (from OHIO YAB amended funding)

INTERNET PACKAGE - \$400	Wireless Internet Access for up to 350 people within the Meeting Rooms
BALLROOM PRESENTATION PACKAGE - \$645	6500 Lumen HD Projector, Cradle Screen, Draped AV cart, 25' Extension Cord, Power Strip, and a Wireless Presentation Remote
BREAKOUT ROOM PRESENTATION PACKAGE - \$435 (per room)	HD Projector, Draped AV Cart & Tripod Screen & Cabling
Wired Handheld Microphone - \$35	We will need 6 microphones – one for the Ballroom, and five for the Afternoon Panel
MISC: Staging - per 6' x 8' Section - \$35 – times 3	Ballroom – Stage in Front We will skip pipe and drape, but want staging so panelists/presenters are visible
There is a tech cost per hour	We don't anticipate needing more than two techs